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OLADIMEJI OPEYEMI AWOSANYA

Seeking New Opportunity

PROFILE

I'm a highly accomplished and detail-oriented professional with over 5+ years experience attaining business goals and support through in-depth analysis, development, and execution. I'm an experienced professional with a history of successfully managing Accounting and accounting related services, supporting projects and handling time-sensitive complex transactions to completion. I'm an outstanding individual possessing Data Orientation, excellent interpersonal, analytical, reconciliation, organizational skills; I'm an effective Individual with the skills necessary to direct, train and motivate staff to their full potential. I am an individual that has a passion to learn new Development. Due to my keen interest in Data Science, Am also skilled in the following field; Data Scientist and Analysis with Python programming Language.

CORE COMPETENCE

- **Analysis & Problem-Solving Skills using** Information Gathering, Efficiency, Systematic Thinking, Thoroughness, Creativity, Learning by Doing, Analysis of Alternative (cost/benefit)
- Knowledgeable about Data Modeling, Excel (Vlookups & Pivot Tables)
- High-level understanding of data management
- Identifying inconsistencies in data and information
- Analysing financial data and information to make consideration decision
- Experience of using a variety of relevant software packages such as e.g. Peach tree Accounting,
- The ability to tackle unforeseen challenges using existing resources
- Identify and utilize relevant technology and tools to analyze data, efficiently and effectively perform assigned tasks as well as support other competencies.
- Identify and apply appropriate, reliable, and verifiable measurements to analyze data for a given purpose and intended use.

SKILLS

INDUSTRIAL KNOWLEDGE

Financial Accounting
 Financial Settlement
 Audit | Data Collection
 Account Reconciliation
 Financial Reporting
 Software Installation
 Travel Arrangement
 Budget Analyst
 Investment Analyst
 Taxation Specialist
 Financial Audits

TOOLS AND TECHNOLOGY

Excel Data Analysis | Sage 300 ERP
 Excel Power Pivot | Peachtree | ERP
 Point of Sales (POS) System |
 | Python3 | Virdl 4000 | Microsoft Word

INTERPERSONAL SKILL

Teamwork | Tutoring |
 Time Management | Patience
 Easily Adaptable | Self Learning
 System thinking | Confidentiality

PERSONAL DEVELOPEMENT SKILL

Data Scientist and Analyst
 Script writer
 Big Data Analytics

EXPERIENCE

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Accountant | Auditor | Financial Controller | Financial Analyst | Bookkeeper | Accounting Assistant | Accounts Payable | Accounts Receivable | Budget Analyst | Cost Accountant | Tax Accountant | Data Entry Specialist | Inventory Specialist | Cost Analyst | Credit Analyst | Financial Advisor | Financial Officer | Investment Banker | Loan Officer | Mortgage Processor | Compliance Officer | Market Research Analyst | Business Analyst | Data Analyst | Data Scientist | Front End Developer | Full Stack Developer | Software Developer | Web Designer | Web Developer | Business Systems Analyst | Back end Developer

IMPORT AND TRAVELS EXECUTIVE at Arteer Industries Ltd

Aug. 2018- Till Date

- Making travel arrangements for executives and expatriates.
- Guide clients on the appropriate styles of transportation, travel dates, costs, and accommodations.
- Resolve travel issues, complaints, and refunds.
- Maintain client information and financial records.
- Kept record up to date of all the companies quota position documents being issued from the Immigration Office
- Kept detailed information of all expatriates and their family on an excel sheet.
- The State Security Service (SSS) form is being prepared every month for three (3) branches to be submitted first week of the month to the State Security Service (SSS office).
- Kept a detailed list of all expatriates on our insurance list.
- Compiled a list for CERPAC cards (Resident Permit) due for processing a month before expiration then Process for Renewal.
- Preparing monthly Returns reports on Expatriate.
- Auditing of the purchase order to what is being purchased against received

SETTLEMENT AND RECONCILIATION OFFICER at Unified Payment Service Limited (UP) Seconded By Integrated Corporate Services Ltd (ICSL)

Jan.2014 – Aug. 2017

- Aggregated MEB data and generated POS settlement file and reports for merchants, Banks, and Other Departments on a daily basis.
- Dealing with large transaction Data files and Modeling it with Excel using (Vlookups, Pivot Tables & Macros) on a daily basis and chasing out transaction details and balances.
- Provide timely and accurate financial POS settlement reports on daily, weekly and monthly basis to merchants and banks respectively.
- Perform financial analyses effectively on Settlement files and Preparation of Merchant Deposit Bank Manual checker.
- Track and review POS Reconciliation and Settlement (Naira and Dollar) report for any discrepancy in the settlement on a daily basis.
- Keeps up-to-date with regulatory requirements, in order to maintain compliance with the delivery of timely POS settlement files to NIBBS and sending of reports to the parties involved.
- Accelerated the daily Processing of MEB and POS TLA files for settlements by increasing the delivery time from 11 am to 6 am daily.
- Recommended a change that was adopted immediately.
- Communicated with individual banks reports handier to understand how they wanted to receive their POS settlement reports and defined reports that met their needs.

- Automated preparation of POS MEB processing file that had previously required 12 hours of staff time per day
- The on-timely processing delivery of MEB file for settlement results helped the Department and to save their cordial relationship with the banks and merchants

**BIOMETRIC REGISTRATION / INVENTORY OFFICER at
Sumal Group of Company (Yale Food Ltd)**

Jan.2013 – Sept.2013

- Conducted regular data quality and audit checks to monitor the accuracy of data collection as well as a tool for identification and prevention of fraud and inefficient workers.
- Maintained the record of receipts as well as the issuance of items that are going out of the warehouse so as to ensure accuracy and completeness using the ERP software
- Involved in the reconciliation of physical stock with the stock in the system.
- Assisted in undertaking the function of stock taking and confirm the periodic stock on a regular basis by working closely with the designated staff members
- Assisted in developing data management approaches, Registering, Monitoring & Modification of Employees information using Virdl 4000 Software
- Designed appropriate procedures and systems for the assurance of quality registration data through the implementation of continuous registration and verification exercises, including the facilitation of additional data collection in accordance with the using The Remote Access manager with The Virdl 4000 Software.
- Designed, implemented and revised, as required the Computation of Employee Hour Work Salaries (Hourly Rate Wages) using The Remote Access manager with The Virdl 4000 Software for all aspects of registration and salaries in accordance with applicable standards and policies, including provisions for the protection of individual data and prevention and identification of fraud.
- Reporting discrepancies between physical counts and computer records.
- Developing or improving inventory management procedures.

**LOAN OFFICER at
Greenhouse Microfinance Bank**

Oct.2010-Mar.2011

- Meet with loan applicants to identify their needs and collect information for loan applications.
- Analyze active loan files on a regular basis and recommend solutions to speed up the loan process.
- Complete loan contracts and teach clients on policies and regulations.
- Interview applicants to define financial eligibility and establish debt payment plans.
- Monitor and update account records.
- Submit loan applications in a timely manner.
- Prepare detailed loan proposals.
- Reject loan applications and explain deficiencies to applicants.
- Respond to applicants questions and resolve any loan-related issues.
- Operate in compliance with laws and regulations.

**TICKETING OFFICER/ INTERNET OPERATOR at
Cypress Travels & Tours Ltd**

Jan.2005 – Dec.2006

- Attending to client, and ensuring client get the best of service.
- Attending to customers queries ensuring prompt resolution
- Feedback Mechanism
- Attending to client at regular time when they need help.
- Provide information regarding account or product

- Reviewed, Analyze & evaluate finances.

EXTRA-CURRICULAR ACTIVITIES

Media and Communication specialists at
GLOBAL HARVEST CHURCH

Sept. 2018 – Till Date

DATE OF BIRTH: 24th JULY, 1986
PLACE OF BIRTH: Lagos
NATIONALITY: Nigeria

EDUCATION

- ❖ **ICAN Professional Certificate | SKILL** In View
The Institute of Chartered Accountant of Nigeria
- ❖ **Higher National Diploma (HND) in Accountancy,** May 2014 – October 2016
Lagos State Polytechnic. Lagos
- ❖ **Ordinary National Diploma (OND) in Accountancy** May 2007 - October 2010
Lagos State Polytechnic. Lagos
- ❖ Senior Secondary School leaving certificate 2004
Ago-iwoye Secondary school

OTHER QUALIFICATION

Alison

- ❖ Diploma In Information Technology Management 2018
- ❖ Diploma in Python Programming
- ❖ Data Analytics - Mining and Analysis of Big Data

Udemy

- ❖ Certificate in Macros & VBA Excel, Excel Table Design 2016
- ❖ Certificate in Introduction To Databases SQL Querying 2015

BitDegree

- ❖ Certificate in Python Programming
- ❖ Certificate in Bootstrap 4

LANGUAGE

English Language | Yoruba English

LEADERSHIP ROLE / TRAINING

Young African leaders Initiative

- ❖ Management Strategies for People and Resources

Lagos State Polytechnic

- ❖ Welfare Officer 2008 - 2010

National Association of Polytechnic Accountancy Students (NAPAS).
Lagos State polytechnic, Isolo, Lagos State.

HOBBIES: Traveling, Coding, Reading, Tutoring, Coaching

REFEREES:

JOSEPH AYODELE from Medview Airline PLC
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